

KEYSTONE ACADEMY CHARTER SCHOOL
4521 Longshore Avenue
Philadelphia, PA 19135
BOARD OF TRUSTEES MEETING
OCTOBER 20, 2022
By: ZOOM VIDEO CONFERENCE
MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Keystone Academy Charter School Board of Trustees is hereby called to Order. The time is 7:06 pm. My name is Gretchen Alston. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Keystone Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call by Daniel H. Saidel, Esq.:

Gretchen Alston - President	"GA"
Fred Phelps - Vice President	"FP"
Alma Diggs - Treasurer	"AD"
Marie McCarthy - Member	"MM"
Tina Peterson - Member	"TP"
Dina Hernandez - Secretary	"DH"

Board Members Present:	By Invitation: Non-Board Members Present:
Gretchen Alston Fred Phelps Alma Diggs Tina Peterson Dina Hernandez	Dr. Claudia Lyles, CEO Daniel H. Saidel, Esq. Michael Danyo, Finance - Santilli & Thomson
Board Members Absent: Marie McCarthy	

B. Announcement of Executive Session – Mr. Daniel Saidel

I would like to state, for purposes of the Minutes of this meeting that on October 20, 2022, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(X) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

C. Approval of Agenda

MOTION
TP
SECOND
DH
VOTE:
[X] PASS
[] FAIL

Resolution 22102001

Approval of the Agenda By: Gretchen Alston

RESOLVED, that the Board of Trustees of Keystone Academy Charter School hereby approves the October 20, 2022 Meeting Agenda as presented.

D. Approval of Minutes

MOTION
DH
SECOND
FP
VOTE:
[X] PASS
[] FAIL

Resolution 22102002

Approval of September 15, 2022, Minutes of Meeting By: Gretchen Alston

RESOLVED, that the Board of Trustees of Keystone Academy Charter School hereby approves the Minutes of the September 15, 2022 meeting of the Board of Trustees of Keystone Academy Charter School.

E. Reports

MOTION
FP
SECOND
AD
VOTE:
[X] PASS
[] FAIL

Resolution 22102003

Acceptance of the CEO Report By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby accepts the reports of the CEO and hereby incorporates into these minutes by reference their written reports to the board; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles distributed and reviewed with the board the CEO Report of Dr. Claudia Lyles:

1) The hard-copy version of the **2022-27 Charter** was delivered to the school on September 28th.

2) **Back to School Night** took place on September 20th. Hundreds of parents and students attended; classroom visits were followed with a Sweet 16

Celebration in the gym. Dinner and desert were provided; children received balloons and all who attended received a capias. Thanks to Dina Hernandez and Gretchen Alston for planning the menu and shopping for the food. They are also thanked for making eight hundred capias by hand.

3) **Interviews** are continuing for the second VP position. Several applications have been received. The process will conclude once a strong candidate is identified and hired.

4) One instructional **vacancy** remains in Special Education'. The position is posted.

5) **PCE** held a meeting to discuss Charter School needs and the status of the charter sector with Senator Martin (Lancaster) at Tech Freire Charter School on October 4th. The Senator was responsive to charter concerns, especially as they related to the overreach of the Charter School Office. PCE plans to host these sessions on a regular basis. Those in attendance were:

- ✚ Scott Peterman, PCE
- ✚ Amy Hollister, PCE
- ✚ Sen. Scott Martin (R), Senate Education Chairman
- ✚ Terry Trego, Chief of Staff for Senator Martin
- ✚ Cindy Urban, Executive Director of the Senate Education Committee
- Negotiates the annual School Code bill that is part of the State Budget
- ✚ Russ Miller, Budget Analyst for the Senate Appropriations Committee - Negotiates the annual School Code bill that is part of the State Budget
- ✚ Vicki Wilken, Legal Counsel for the Senate Appropriations Committee - Negotiates the annual School Code bill that is part of the State Budget
- ✚ Dana Carter, Policy Advisor to Senator Anthony Williams
- ✚ Jennifer Faustman, CEO of Belmont Charter Network
- ✚ Allie O'Brien, CEO of Community Academy of Philadelphia
- ✚ Claudia Lyles, CEO of Keystone Academy Charter School
- ✚ Dave Rossi, CEO of Esperanza Charter School
- ✚ Ceci Schickel, Senior Director of Organizing and Advocacy, Mastery Schools
- ✚ Kelly Davenport, CEO & Freire Schools Network Founder
- ✚ Melanie Reiser, Chief Advancement Officer for Freire Schools Network
- ✚ Nate Durant, Head of School at TECH Freire Charter High School

PCE has begun conversations with local and state candidates for office. Jeff Brown, candidate for Mayor, was the first to meet with the group last week.

5) **Board Vacancy** - The Board vacancy was posted on the web from October 3-14. Candidates were directed to send a letter of interest and a resume to Gretchen Alston.

6) KACS received a **Medical Loss Rebate** from plan year 2021, in the amount of \$33,243.93 from Blue Cross. The Affordable Care Act imposed new MLR standards for insurers, requiring that insurers spend a minimum percentage on the reimbursement of clinical services and the improvement of care. Those who spend less must issue rebates to the customer.

MOTION
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SECOND
FP
VOTE:
☒ PASS
☐ FAIL

Resolution 22102004

Acceptance of the September 2022 Treasury Report: By Mr. Michael Danyo of Santilli and Thomson

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby reviews and accepts the September 2022 Financial Report of Michael Danyo and hereby incorporates into these minutes by reference the financial statements and the documents presented by Michael Danyo to the board; and

FURTHER RESOLVED, that the Board of Trustees of Keystone Academy Charter School accepts the *September 2022 Treasury Report* in the amount of \$332,749.15 as presented by Michael Danyo of Santilli and Thomson.; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

M. Danyo distributed and reviewed with the board the September 2022 Financial Report of Michael Danyo and the September 2022 Treasury Report in the amount of \$332,749.15 as presented by Michael Danyo.

F. Personnel

MOTION
TP
SECOND
DH
VOTE:
☒ PASS
☐ FAIL

Resolution 22102005

Acceptance of Resignations By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the resignations of the following personnel, as of the dates described below:

- 1) Tara Fassel, effective September 28, 2022; and
- 2) Jennifer Wheaton, effective October 4, 2022; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles reviewed with the board the resignations as described in **Resolution 22102005.**

MOTION
FP
SECOND
DH
VOTE:
[X] PASS
[] FAIL

Resolution 22102006

Approval of Appointment By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the appointment of the following personnel:

Angela Olson to the position of Teacher (currently employed as a Building Substitute), retroactive to October 10, 2022, at a prorated annual salary of \$ 62,149.32; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles reviewed with the board the appointment of Angela Olson to the position of Teacher (currently employed as a Building Substitute), retroactive to October 10, 2022, at a prorated annual salary of \$62,149.32.

G . Agreement

MOTION
DH
SECOND
AD
VOTE:
[X] PASS
[] FAIL

Resolution 22102007

Agreement For Provision of Services By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the agreement with Humanus Services for the provision of the service of a School Psychologist at the following rates:

\$1068/evaluation; and
\$89/hr.; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles reviewed with the board the agreement with Humanus Services for the provision of the service of a School Psychologist at the following rates:

\$1068/evaluation; and
\$89/hr.

H. POLICY

MOTION
TP
SECOND
DH
VOTE:
☒ PASS
☐ FAIL

Resolution 22102008

Approval of Policy By: Dr. Claudia Lyles, CEO

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves the updated Meal Policy to reflect the school's participation in CEP and the elimination of fees to families; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Dr. Lyles reviewed with the board the updated Meal Policy to reflect the school's participation in CEP and the elimination of fees to families.

Community Comment Colloquy (General Counsel)

Good evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Keystone Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

I.

DISCUSSION AND ANNOUNCEMENTS

THE NEXT REGULARLY SCHEDULED KEYSTONE ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES MEETING IS TO BE HELD BY ZOOM ON NOVEMBER 17, 2022.

ADJOURNMENT

MOTION
DH
SECOND
FP
VOTE:
☒ PASS
☐ FAIL